

Train the Trainer

What are the specific details?

Duration Two days.
Cost £275.00 per person.

This two day workshop is for anyone who is required to train employees or members of their team in the skills and competencies which apply specifically to their business. You will gain ideas, skills and tools to prepare for, design and deliver effective training programmes that will fully engage and motivate people. The workshop includes ideas on how to produce and use visual aids, techniques to involve groups and will help develop the confidence and knowledge you need to train varying numbers of people, with differing learning styles and levels of experience.

Who is this course suitable for?

Suitable for learners with some awareness of this area who want to develop their knowledge to aid their employment opportunities and for those in employment as part of their continuous professional development.

Do I need any experience?

No. Our trainers have designed the workshop to give you all the information and training you need to develop your skills.

How is the course delivered?

The Business Solutions team understand how hectic life can be sometimes; it's for this reason that we're happy to customise this workshop for individual employers and ensure flexible delivery, either on your premises or at our Centre for Leadership.

What will I gain from this course?

Upon completion of this workshop you will receive a Certificate of Attendance and easy to follow hand-outs.

What will I learn?

This workshop will cover:

Day one

- Preparation for training courses
- Presentation skills for training and course visual aids
- The theory of learning
- Involving and engaging the delegates
- Applying the learning

Day two

- Final preparation for the delivery of a short training course
- Delivery of training courses
- Assessing learning
- Summary of the two days
- Question and answer session

For further information, or enrolment, please contact Business Solutions on:

☎ (01903) 273 732

✉ business.solutions@gbmc.ac.uk

🌐 www.northbrook.ac.uk/BusinessSolutions

📍 **Northbrook Metropolitan College**, Business Solutions,
17 Liverpool Gardens, Worthing, West Sussex, BN11 1RY