

University and College Union

Teaching higher education in further education

Survey of FE colleges

In your responses, please refer to 2010-11 if possible, or the most recent academic year for which data are available.

Higher education is taken to mean education at Level 4 or above which forms part of a degree course.

General information

1 1.1 The name of your college:

Northbrook College

1.2 Year for which data are provided:

2011/12

Teacher numbers and activity

2 2.1 How many full-time teachers at your college are involved solely in provision of higher education?

13

2.2 How many part-time teachers at your college are involved solely in provision of higher education?

49

2.3 How many teachers at your college teach both further and higher education?

49

2.4 On average, what proportion of the contact time of those teaching **both** further **and** higher education is spent on HE work?

In the Range of 90% to 10%

3 How many full-time equivalent teachers are involved in provision of higher education at your college?

59.5

4 What proportion of **all** teachers at your college are involved in provision of higher education?

4.1 Less than 10%

- 4.2 10-19%
- 4.3 20-29%
- 4.4 30-39%
- 4.5 40-49%
- 4.6 50-59%
- 4.7 60-69%
- 4.8 70% or more

Pay structure

5 Does your college have a different pay structure for those teaching higher education, compared with those teaching further education?

- 5.1 Yes
- 5.2 No

6 If yes, are those teaching higher education on a higher rate of pay than those teaching further education?

- 6.1 No
- 6.2 Yes

6.3 If yes, please give further information by providing a link to your college's pay scales or attaching a document containing the relevant pay scales:

Teaching hours

7 Please state the number of hours of teaching contact time expected of full-time teachers at your college:

7.1 Further education teachers - week:

7.2 Further education teachers - year:

7.3 Higher education teachers - week:

25

7.4 Higher education teachers – year:

850

7.5 Does your college have a multiplier used to indicate the number of hours assumed for preparation, marking and other activities per teaching hour in **further** education (eg 1.5 hours per 1 hour of teaching)? If yes, please indicate the multiplier:

1.5

7.6 Does your college have a multiplier used to indicate the number of hours assumed for preparation, marking and other activities per teaching hour in **higher** education (eg 2.5 hours per 1 hour of teaching)? If yes, please indicate the multiplier:

1.5

7.7 Does your college have any system for allocation of additional paid time over and above teaching contact hours for other teaching activities, such as mentoring, or conducting personal tutorials?

Yes

No

Scholarly activity: definition

8 Does your college have a definition of scholarly activity, or an activity that might be termed 'scholarly activity'?

8.1 Yes

8.2 No

9 If yes to 8.1, what is your college's definition?

Northbrook College CPD policy

Scholarly activity is integral to the delivery of Higher Education. Our expectations are that all staff engage in purposeful CPD and scholarly activities, that these have positive impact on the learner experience. These activities, broad in scope, will promote reflection, are evidenced and inform our pedagogic practice.

Although not exhaustive, the following seeks to clarify our scholarly activity at Northbrook;

1. Maintaining currency in subject specialisms and appropriate level through, for example, continuous reading, attending exhibitions; to maintain understanding of wider discipline context.

- W1&2]
2. Curriculum design, contribution to the development of the chosen field by designing new curriculum and approaches, developing pedagogic practice and designing new or re-validated HE programmes.
B1&2 & W3
 3. Higher qualifications, including masters, doctorates, teaching qualifications, vocationally relevant qualifications.
B3
 4. Higher professional activity in a chosen field, for example consultancy, current practice that informs pedagogy, industrial secondment or work shadowing W4 and B5
 5. Professional updating, e.g. attending and/or leading conferences, seminars, workshops
 6. Practitioner / applied / action research, this could include reflective creative practice and potentially leading to publication [e.g. papers, exhibition, performance].

CPD

10 Please give details of how your college supports Continuing Professional Development (CPD) for staff delivering HE in FE in terms of each of the following (please tick the box for all that are relevant):

10.1 Encouraging and supporting other activities, eg work as a Quality Assurance Agency assessor ✓

10.2 Employer/sector activities (such as industrial secondments, projects directly associated with subject, etc) ✓

10.3 Other

10.4 If 'Other', please specify:

Financial support for postgraduate degrees and research projects; attendance and participation in industry-related events.

College-wide HE CPD to support HE delivery has included sessions in Academic Infrastructure, Academic Health Reviews and Internal Verification.

Promoting scholarly activity

11 What internal arrangements does your college have for the promotion of scholarly activity? (Please tick all that apply)

11.1 Reduced contact time to allow for study

11.2 Payment of fees for all higher degrees, etc ✓

11.3 Attending research conferences, etc ✓

11.4 Other, such as industrial secondments ✓

11.5 If 'Other', please specify:

Support for the role of Research and Scholarly activity coordinator to help staff articulate research interests, identify suitable projects and bid for internal and external funding.

Professional bodies

12 How do staff maintain the standards expected by their own professional bodies whilst in college employment? (Please tick all that apply)

12.1 College funds staff to maintain professional body membership or 'licence to practice' ✓

12.2 Staff are funded by the college to attend CPD arranged by their professional body ✓

12.3 Staff are allocated time for industrial placements/visits ✓

12.4 Staff are encouraged to contribute to professional body activities eg committee membership etc ✓

12.5 Staff are supported in working as examiners etc for their professional body ✓

12.6 Other

12.7 If 'Other', please specify:

Support for scholarly activity

13 What makes it possible for scholarly activity to be undertaken in college time? (Please tick all that apply)

13.1 Staff are given reduced teaching timetables

13.2 Support is available from a designated college staff development fund ✓

13.3 Funds can be obtained by bidding into internal funds for staff development ✓

13.4 Staff are expected to undertake such activity in their own time

13.5 Funds are obtained from external bodies eg HEI, employers ✓

Subject knowledge

14 Does your college have policy on enabling those teaching higher education to keep their subject knowledge up to date?

14.1 No

14.2 Yes ✓

14.3 If yes, please indicate what this policy includes:

Northbrook College CPD policy as described in question 9

Does your college have policy on enabling those teaching higher education **in a work-based learning setting** to keep their subject knowledge up to date?

14.4 No

14.5 Yes ✓

14.6 If yes, please indicate what this policy includes:

Northbrook College CPD policy as described in question 9

Pedagogical skills

15 Does your college have policy on enabling those teaching higher education to keep their pedagogical skills up-to-date?

15.1 No

15.2 Yes ✓

15.3 If yes, please indicate what this policy includes:

Northbrook College CPD policy as described in question 9

Does your college have policy on enabling those teaching higher education **in a work-based learning setting** to keep their pedagogical skills up-to-date?

15.4 No

15.5 Yes

HE in FE subject areas

16 Please indicate whether HE in FE courses in the following Joint Academic Coding System (JACS) subject areas (see <http://www.hesa.ac.uk/index.php/content/view/1776/296/>) are taught at your college:

A.Medicine and Dentistry

B.Subjects Allied to Medicine

C.Biological Sciences

D.Veterinary Sciences, Agriculture and related subjects

F.Physical Sciences (incl Physical Geography)

G.Mathematical and Computer Sciences

H.Engineering

J.Technologies

K.Architecture, Building and Planning

L.Social studies (incl Politics, Economics and Human & Social Geography)

M.Law

N.Business and Administrative studies

P.Mass Communications and Documentation

Q.Linguistics, Classics and related subjects (incl English)

R.European Languages, Literature and related subjects

T.Eastern, Asiatic, African, American and Australasian Languages, Literature and related subjects

V.Historical and Philosophical studies

W.Creative Arts and Design

X.Education

Ratios of students to teachers

17 What is the full-time equivalent Learner:Teacher Ratio for further education in your college?

18 What is the full-time equivalent Student:Staff Ratio for higher education in your college?

Expenditure on learning resources

19 What is the expenditure per FTE **further** education learner in your college on:

19.1 IT

19.2 library facilities

£60

20 What is the expenditure per FTE **higher** education student in your college on:

20.1 IT

£400

20.2 library facilities

£60

Casual teaching staff

21 What % of teachers on HE courses are:

21.1 hourly-paid on fixed-term contracts

9%

21.2 hourly-paid on permanent zero hours contracts

22%

21.3 agency staff

0%

Job evaluation

22 Does your college use a job evaluation scheme to evaluate the jobs of FE teachers?

22.1 Yes

22.2 No

22.3 If yes, what is the name of the scheme?

Does your college use a job evaluation scheme to evaluate the jobs of HE teachers?

22.4 Yes

22.5 No

22.6 If yes, what is the name of the scheme?

Does your college use the nationally agreed higher education role profiles for the job evaluation of HE teachers?

22.8 Yes

22.9 No

Thank you for completing the questionnaire