

Andrew Stowell
Northbrook College
Littlehampton Road
Worthing
West Sussex
BN12 6NU

7th March 2012

Eleanor Biggin-Lamming
The Howard League for Penal Reform

Dear Eleanor Biggin-Lamming

Thank you for your request for information sent and received on 2nd March 2012 concerning Northbrook protocols for police sharing information with the College and statistical information for academic years 2009, 2010 and 2011. This request has been handled under the Freedom of Information Act 2000.

In reference to protocols in place for the police sharing information with the College about a) existing students and b) potential students, I can confirm Northbrook has a named senior individual who liaises directly with the police and the probation service. All information supplied is treated in a confidential, sensitive and individual manner.

All sharing of information is governed by the Data Protection Act and Northbrook College only responds to requests for information by the police via official notice/request notice.

I also write to inform you that we have searched our records and the following statistical information you requested is not held by Northbrook College:

1. In the academic years beginning September 2011, 2010 and 2009 on how many occasions has information that the police and you have shared about a) contact with a young person; b) the triaging of a young person; c) the cautioning of a young person; d) the arrest of a young person; or e) the conviction of a young person resulted in the exclusion of an existing student
2. In the academic years beginning September 2011, 2010 and 2009 on how many occasions has information that the police and you have shared about a) contact with a young person; b) the triaging of a young person; c) the cautioning of a young person; d) the arrest of a young person; or e) the conviction of a young person resulted in the refusal or withdrawal of a place to a potential student

If you are unhappy with the way your request for information has been handled, you can request a review by writing to:

Andrew Stowell
Marketing & Communications Manager
Northbrook College, Littlehampton Road, Worthing, West Sussex, BN12 6NU
Telephone: 01903 606112 Email: a.stowell@nbcol.ac.uk

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.
Telephone: 08456 30 60 60 or: 01625 54 57 45
Website: www.ico.gov.uk

There is no charge for making an appeal.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Stowell', written in a cursive style.

Andrew Stowell
Marketing & Communications Manager