

2nd October 2012

Thank you for your request for information dated 13th September 2012 and received on 13th September 2012 concerning Northbrook College.

This request is being handled under the Freedom of Information Act 2000.

The request for your personal information cannot be made under the Freedom of Information Act and any request is exempt under Section 40 - sub section (1). For information regarding your personal information held by Northbrook College, you should make a subject access request under the Data Protection Act (DPA) by writing to:

Mr Richard Lee
IT Services Manager
Northbrook College
Littlehampton Road
Worthing
BN12 6NU
Email: r.lee@nbcol.ac.uk
(Please note that a charge may be applicable for subject access requests)

In regards to question two of your Freedom of Information Request, the College has searched its records and the information you requested for the period of 01/01/08 to 09/11/10 is not held by Northbrook College. I can confirm that Northbrook College, since 10/11/10 to date, has received one formal complaint relating to teaching for the BA (Hons) Fashion Design Degree, which was submitted on 13/06/11.

In regards to question three of your Freedom of Information Request, I can neither confirm nor deny that Northbrook College holds some of the information you requested. However we are withholding that information since we consider that the exemptions Section 40 (DPA) - sub section (3)(a)(i)(ii), Section 30 – sub section (1) and Section 41 applies. In all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

In regards to question four of your Freedom of Information Request, the College has searched its records and the information you requested for the period of 01/01/08 to 09/11/10 is not held by Northbrook College. I can confirm that Northbrook College since 10/11/10 to date, has received fifteen formal complaints relating to the entire Art, Design and Media department.

Dates of Submission:

24/11/10	26/01/11	27/01/11	17/05/11	25/05/11	13/06/11
29/06/11	28/09/11	05/01/12	11/05/12	16/05/12	23/05/12
31/05/12	25/06/12	06/07/12			

In regards to question five of your Freedom of Information Request, I can neither confirm nor deny that Northbrook College holds some of the information you requested. However we are withholding that information since we consider that the exemptions Section 40 (DPA) - sub section (3)(a)(i)(ii), Section 30 – sub section (1) and Section 41 applies. In all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

In regards to question six of your Freedom of Information Request, I can neither confirm nor deny that Northbrook College holds some of the information you requested. However we are withholding that information since we consider that the exemption Section 40 (DPA) - sub section (3)(a)(i)(ii) applies. In all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

In regards to question seven of your Freedom of Information Request, I can neither confirm nor deny that Northbrook College holds some of the information you requested. However we are withholding that information since we consider that the exemptions Section 40 (DPA) - sub section (3)(a)(i)(ii)), Section 30 – sub section (1) and Section 41 applies. In all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

In regards to question eight of your Freedom of Information Request, the College has searched its records and the information you requested for the period prior to 2005 is not held by Northbrook College. I can confirm that Northbrook College, since 2005, has had no legal cases investigated by a judicial body on the grounds of discrimination, bullying or harassment.

In regards to question nine of your Freedom of Information Request, I can confirm that Northbrook College, other than the standard government funding for learners with learning difficulties or disabilities, receives no additional funding from external organisations or partnership institutions.

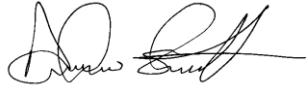
If you are unhappy with the way your request for information has been handled, you can request a review by writing to:

Andrew Stowell
Marketing & Communications Manager
Northbrook College
Littlehampton Road
Worthing West Sussex
BN12 6NU

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office, Wycliffe House, Water Lane,
Wilmslow, Cheshire, SK9 5AF.
Telephone: 08456 30 60 60 or 01625 54 57 45 Website: www.ico.gov.uk
There is no charge for making an appeal.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Stowell', with a long horizontal flourish extending to the right.

Andrew Stowell
Marketing and Communications Manager