

Kerry Sims

20<sup>th</sup> November 2012

Dear Kerry Sims

Thank you for your request for information dated 20<sup>th</sup> November 2012 and received on 20<sup>th</sup> November 2012 concerning Northbrook College.

This request is being handled under the Freedom of Information Act 2000.

Mr Richard Lee (IT Services Manager)  
Email: r.lee@nbccl.ac.uk  
Telephone: 01903 2733047


If you are unhappy with the way your request for information has been handled, you can request a review by writing to:

Andrew Stowell  
Marketing & Communications Manager  
Northbrook College  
Littlehampton Road  
Worthing West Sussex  
BN12 6NU

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office, Wycliffe House, Water Lane,  
Wilmslow, Cheshire, SK9 5AF.  
Telephone: 08456 30 60 60 or 01625 54 57 45 Website: [www.ico.gov.uk](http://www.ico.gov.uk)  
There is no charge for making an appeal.

Yours sincerely,



Andrew Stowell  
Marketing and Communications Manager